

**MINUTES OF MEETING OF THE BOARD OF TRUSTEES
BLACKWELL MUNICIPAL AUTHORITY**

October 20, 2008

Pursuant to the legal notice as is required by the Oklahoma Open Meeting Act, including the posting of notice on October 16, 2008 and agenda on October 17, 2008, as is required by the terms thereof, the Blackwell Municipal Authority of the City of Blackwell met in regular session at 7:05 p.m. in the Council Room of City Hall located at 221 West Blackwell, Blackwell, Oklahoma with Chairman Cordell presiding:

Present: John Mark Cordell, Chairman
 Nita Carroll, Trustee
 Max Wirtz, Trustee
 Piccola Hudsonpillar, Trustee
 Brad Bechtel, Trustee
 Debra Paige, Trust Secretary
 Mary Ann Karns, Trust Attorney

Absent: Mark Skiles, City Manager

Others Present: Dewayne Wood, Assistant Police Chief; Dave Keen, Electric Supervisor; Joe Smith, City Engineer; Rick Smith, Municipal Finance Services; Ken Fulton, Veolia Water; Charles Abbott, Blackwell Journal; and 21 citizens in the audience.

1. MEETING CALLED TO ORDER:

Chairman Cordell called the meeting to order at 7:05 p.m.

2. CONSENT AGENDA:

(A) Minutes of 10/06/08 Meeting.
Item A as contained on the Consent Agenda was found to be non-controversial and routine in nature by the Trustees and on a motion made by Bechtel, seconded by Hudsonpillar to approve consent agenda as presented. Roll, yeas: Cordell, Carroll, Wirtz, Hudsonpillar and Bechtel. Nays: none, Motion carried.

3. Business: Discussion and Action on:

(A) Discussion and Possible Passage of Resolution No. 10-20-08MA, Adding a Monthly Surcharge for Sanitary Sewer Line and Other General Sewer System Improvements to Accounts of Sewer Customers and a Monthly Utility Billing Fee to the Accounts of Utility Users, Effective Nov. 1, 2008.

Rick Smith from Municipal Finance Services explained how the City needs to meet its operating expenses and add to reserve. Smith said this could be done by Phase 1, placing a \$6.00 fee per month per sewer customer that would be earmarked for improvements of the sanitary sewer system and sewer line. A utility billing fee of \$9.00 per month for all utility customers. Phase II would be for C.H. Guernsey to do a rate study and make recommendations to establish a rate structure. Smith said Manager Skiles has also said a personnel study would be done to reduce operating cost. Smith recommended starting with Phase I by adopting a resolution Motion made by Bechtel, seconded by Hudsonpillar to adopt Resolution 10-20-08MA that becomes effective November 1, 2008. Roll, yeas: Cordell, Carroll, Wirtz, Hudsonpillar and Bechtel. Nays: none. Motion carried.

- (B)** Discussion and Possible Action to Repair Outside Wall at the River Pump House with FEMA Mitigation Funds. Agenda Item B was continued.
- (C)** Discussion and Possible Action on Declaring an Emergency and Dispensing with Bidding Procedures to Repair 24 Inch Sewer Line Located at the East End of Adams Street (Next to the River). City Engineer Smith informed the Trustees of a 24 inch sewer line located at the east end of Adams Street that needs to be repaired. Motion made by Bechtel, seconded by Carroll to declare an emergency due to the danger to public health and safety and dispense with bidding procedures to repair 24 inch sewer line located at the east end of Adams Street. Roll, yeas: Cordell, Carroll, Wirtz, Hudsonpillar and Bechtel. Nays: none. Motion carried.
- (D)** Change Order Number 2 to Increase Cost of WTP CO2 Project to Cover the Cost of Demolition and Replacement of Concrete. City Engineer Smith informed the Trustees Change Order No. 2 would be an increase of \$18,665.00 for WTP CO2 Project to cover the cost of demolition and replace concrete. Motion made by Wirtz, seconded by Hudsonpillar to approve Change Order No. 2 for WTP CO2 from Quick Silver Construction. Roll, yeas: Cordell, Carroll, Wirtz, Hudsonpillar and Bechtel. Nays: none. Motion carried.
- (E)** Change Order Number 3 to Increase Cost of WTP CO2 Project to Cover the Cost to Install Electrical Equipment. City Engineer Smith informed the Trustees Change Order No. 3 would be an increase of \$4,435.00 for WTP CO2 Project to cover the cost to install electrical equipment. Motion made by Bechtel, seconded by Wirtz to approve Change Order No. 3 for WTP CO2 Project from Quick Silver Construction in the amount of \$4,435.00. Roll, yeas: Cordell, Carroll, Wirtz, Hudsonpillar and Bechtel. Nays: none. Motion carried.
- (F)** Discussion and Possible Action on Exploratory Examination of Storm Drain Problem Located at "E" Street Between Blackwell and Bridge &

Street for a Repair Cost Not to Exceed \$75,000. Agenda Item F was continued.

- (G) Discussion and Possible Action on Contract Agreement with Dondlinger Sons Construction for Wastewater Treatment Plant Valve Modifications for a Base Bid of \$21,400. Motion made by Carroll, seconded by Hudsonpillar to approve the contract agreement with Dondlinger & Sons Construction for Wastewater Treatment Plant Valve Modification for a base bid of \$21,400.00. Roll, yeas: Cordell, Carroll, Wirtz, Hudsonpillar and Bechtel. Nays: none. Motion carried.
- (H) Permission to Receive Bids on Electric Reconstruction Project in Trapp Addition. Electric Superintendent Keen asked the Trustees for permission to receive bids on the Electric Reconstruction Project in the Trapp Addition. Motion made by Bechtel, seconded by Wirtz for permission for Electric Department to receive bids on Electric Reconstruction Project. Roll, yeas: Cordell, Carroll, Wirtz, Hudsonpillar and Bechtel. Nays: none. Motion carried.
- (I) Discussion and Possible Action on Bids Received for Tree Trimming. Electric Superintendent Keen told the Trustees bids were sent out to 5 contractors for Tree Trimming. Only one bid was received from Professional Tree Care. Keen's recommendation was to reject the bid. Motion made by Bechtel, seconded by Carroll to reject the bid for Tree Trimming. Roll, yeas: Cordell, Carroll, Wirtz, Hudsonpillar and Bechtel. Nays: none. Motion carried.

4. **New Business.** None.

5. **Adjournment.** There being no further business Chairman Cordell adjourned the meeting at 8:00 p.m.

Debra Paige, Trust Secretary